



LIFEFLIGHT OF MAINE

JOB DESCRIPTION Senior Clinical Educator

Job Title: Senior Clinical Educator

Reports To: Director of Clinical Operations

Job Location: Bangor (Central Office) Lewiston, Sanford, and Camden Maine with principal operations office located in Bangor

I. Organizational Overview of LifeFlight of Maine

LifeFlight of Maine LOM, established in 1998 is a private non-profit organization with a large Public statewide mission to assure the availability of a state-of-the-art critical care /air medical transport system serving all of Maine with a special emphasis on increasing access to specialist and tertiary care for rural communities.

Mission Statement: The mission of LifeFlight of Maine is transforming the existing critical care transport system into an integrated, high quality, patient centered system, continually improving and worthy of the public's trust.

LifeFlight's stated objective is to be considered nationally and internationally as demonstrating the highest levels of safety, quality, and innovation. **LifeFlight is one three related organizations which also include the LifeFlight Foundation, (LFF) an independent not for profit charity located in Camden ME which supports LifeFlight's mission, and LifeFlight of Maine Aviation Services (LAS) also located in Bangor ME which supplies LifeFlight's aviation services.**

The Senior Clinical Educator will assist the Director of Clinical Operations and Education Team in managing all facets of LifeFlight's Education Program operations to assure implementation and accomplishment of annual goals and to fulfill organizational mission and objectives.

Job Description

The senior clinical educator is a salaried position that will be responsible for developing curriculum content and coordinating outreach education with EMS agencies, hospitals and any other healthcare entities requesting critical care education from LifeFlight of Maine. He/She will assist in the curriculum development of a Critical Care Academy that will be offered throughout the state of Maine, virtually and in person. She/He will also work collaboratively with the Director of Clinical Operations to assist in the maintenance and continued development of the LifeFlight of Maine clinical orientation. He/She will be responsible for the scheduling of outreach education as well as the recruiting of LFOM clinical crew to teach topics.

The position will be based out of a LifeFlight of Maine location to be determined but will require travel to all base sites and other education sites throughout the state. This position will report to the Director of Clinical Operations with matrixed reporting to the Chief Operating Officer of LifeFlight of Maine.

Essential Responsibilities

1. Maintain applicable professional licensure in the State of Maine, Nursing or Paramedic
2. Develop, implement, and evaluate education programs based on professional, organizational, state consortiums, Commission for the Accreditation of Medical Transport Systems (CAMTS) accreditation standards and Association of Critical Care Transport (ACCT) standards
3. Collaborate with Director of Clinical Operations to maintain and update clinical orientation of LifeFlight of Maine orientees.
4. Work with Director of Clinical Operations and quality team to integrate quality performance and protocols into original and continuing medical education programs.
5. Collaborate with LOM simulation team to develop and simulation scenarios and education for outreach and LOM internal training
6. Obtain and maintain Continuing Medical Education Credits for all applicable licensure levels for all internal and outreach education including Category 1 physician credits.
7. Work with base education leads to assist in scheduling of required LFOM training (Just Culture, Air Medical Crew Resource Management, new equipment competencies, etc)
8. Assist in the identification of educational gaps within LifeFlight of Maine as well as Maine EMS agencies
9. Participate in the development of proprietary courses and educational programs
10. Develop content in collaboration with target audience and subject matter experts
11. Maintain Learning Management System
12. Prepare content reflective of the expected outcomes and current evidence-based practice
13. Assist in the development and maintenance of curriculum for a CCT provider residency program
14. Provide primary oversight of the education team and will provide input into their annual evaluations.

Qualifications

The following qualifications are the minimum requirements to adequately perform this job. However, any equivalent combination of experience, education and training which provides the necessary knowledge, skills, and abilities maybe acceptable, subject to any organizational requirements.

Education and formal training

- Maine practice licensure as a paramedic or registered nurse required
- Bachelors degree required and Masters degree preferred or equivalent education and experience in curriculum development to include emergency and critical care
- 4 years of experience in adult education and course curriculum development
- Experience working clinically in Critical Care and Transport environment
- Experience and background in healthcare quality management
- Certified Healthcare Simulation Educator (CHSE) certification preferred

Competency/Skills

- Self-directed and able to work independently in a variety of environments

- Able to gain general working knowledge of a broad scope of clinical topics and apply that knowledge to perform job functions
- Strong people and project management skills and ability to facilitate diverse groups to reach successful outcomes within desired timelines
- Establish and attain organizational goals and objectives
- Excellent communication and interpersonal skills to effectively articulate organizational policies to staff, outside organizations, and the community at large
- Strong leadership, analytical, and organizational skills
- Ability to work in an evolving healthcare environment
- AHA instructor status in BLS, ACLS, PALS preferred, required within 18 months of hire as training is made available.

JD: July 2021